



TTE Safety Bulletin

January to June 2015



1. Current safety figures (January to June)

At the end of the second quarter of the year, our accident and injury figures for the year were as follows:

- 7 years 4 months (or 2,940,032 person hours) worked without a lost time or (RIDDOR) reportable injury
- 2 hospital treatment injuries (last year's corresponding figure was 3)
- 3 minor first aid injuries (last year's corresponding figure was 3)
- 20 near miss/unsafe act or condition reports (last year's corresponding figure was 34).

Summary of injuries 2015

Month	I.D.	Location	Details	Category
March	Phase 1	Electrical	Cut tip of index finger whilst handling a 'Jokari' knife. Was wearing protective gloves but inexplicably removed them prior to picking up and handling the knife.	Minor 1 st Aid
March	Phase 1	Machining	Cut side of thumb on workpiece (held close by in chuck) when spanner slipped as he was manually adjusting the tool post on a centre lathe.	Minor 1 st Aid
April	Level 2	NBC Mech.	Fractured toe after dropping compressor's filter cover on foot.	Hospital
April	Staff	Fab W'shop	Lacerated side of thumb on sharp corner of stored equipment under bench as he was hand brushing the floor (Was without protective gloves).	Hospital
June	Phase 2	Fab W'shop	Caught tip of index finger on angle grinders' cutting wheel as wheel was slowing down after use. No gloves (in this case close fitting leather gloves or gauntlets)	Minor 1 st Aid

2. Comparison of annual statistics (2013 - 2015)

Recordable Injuries	2013	2014	2015 (to date)
Reportable / Lost Time injuries	0	0	0
Classified (Hospital Treatment)	2	6	2
Minor 1 st Aid Injuries	2	8	3
Total	4	14	5

Other (not included in our end-of-year statistics)

Learning Events	5	1	0
Near Miss / Unsafe Condition Reports	43	43	20
Off-site injuries	1	2	1

3. Comparison of monthly injuries (2014 - 2015) (Learning Events excluded)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
No. of Injuries 2014	1	0	0	2	1	2	1	0	3	2	1	1
No. of Injuries 2015	0	0	2	2	0	1						

4. Comparison of monthly Learning Events (2014 - 2015)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
No. of L.E's 2014	0	0	0	0	0	1	0	0	0	0	0	0
No. of L.E's 2015	0	0	0	0	0	0						

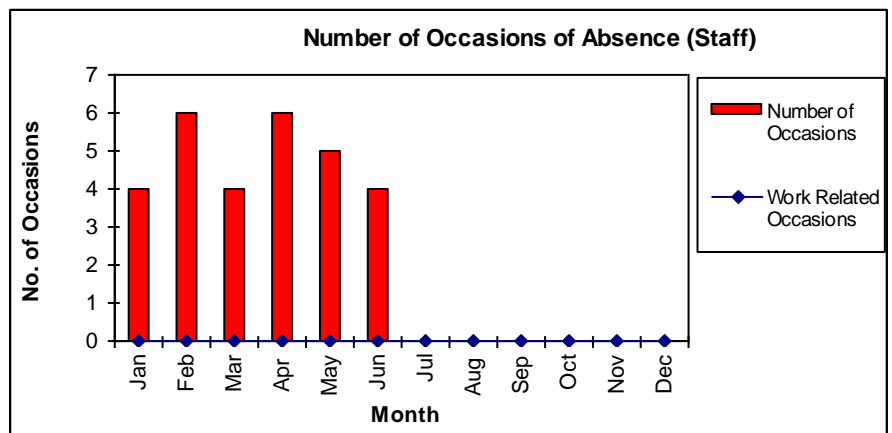
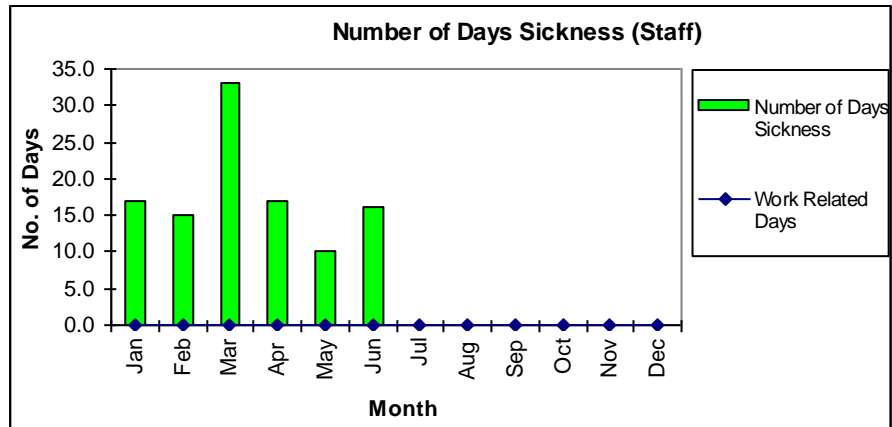
5. Comparison of Annual Incident and Frequency Rates (2013 - 2015) (off-site excluded)

	2013		2014		2015	
	Excl. L.E's	Incl. L.E's	Excl. L.E's	Incl. L.E's	Excl. L.E's	Incl. L.E's
Incidence Rate	13.98	31.46	52.22	55.95	21.25	N/A
Frequency Rate	8.21	18.48	30.66	32.85	12.5	N/A

2015 Incident Rate = $\frac{\text{Number of Injuries per year} \times 1000}{\text{Average number of employees \& learners (235)}}$

2015 Frequency Rate = $\frac{\text{Number of Injuries per year} \times 1,000,000}{\text{Person hours worked per year}}$

6. Staff sickness absence (January to June 2015)



- Number of days lost due to sickness absence = 108.0
- Number of occasions = 29
- Percentage number of days lost = 2.12%

7. Annual HASMS review

A reminder to all staff that following RG's recent planned annual review of the key elements of our health and safety management system, all H&S procedures, fire risk assessments and departmental COSHH assessments filed in the H&S folders in QMS and QCD now carry a latest review date of '2015'. Any copies showing a date before this can now be regarded as 'non-compliant' documents and as such, need to be removed and destroyed.

The next (and final) elements to be reviewed are all departmental and generic risk assessments (in hand) and in August, our HS Policy document.

8. Safety League

Finally, congratulations to 2PK on winning this year's Safety League. The group will now be awarded £300 to donate to their chosen charity along with the highly prestigious Safety League trophy (!). I/we would also like to thank all groups for their continuing efforts and involvement throughout the year.