 **SmartScreen**

**Tutors**

**What is smartscreen?**

Designed to simplify delivery and boost learner success, SmartScreen is our online portal for tutor, assessors and learners that provides unit-specific support materials and tutor forums to complement the delivery and learning experience.

Used by over 2000 City & Guilds centres you can trust that SmartScreen will help you ease your delivery and boost your learner's success. With over 140 City & Guilds qualifications supported and more than 80,000 pages of downloadable support materials you can be certain that SmartScreen brings all the relevenat support you need for delivery into one easy to access place.

**How does it support delivery of our qualifications?**

* Save you time by providing high quality qualification and unit specific sopport materials in one place
* Help your learners succeed with engaging materials and online support beyond the classroom, workshop or workplace
* Access best practice and knowledge through our tutor support forums

**How does it work?**

For greater flexibility you can choose our SmartScreen subscriptions for each level of each qualification that you deliver, and for a nominal annual fee you will receive full access to all the support available for that qualification, access to our tutor forums and the ability to issue as many tutor and learner accounts as you wish.

Find out what qualifications are currently supported on SmartScreen here, watch our demo videos here or find out how SmartScreen has helped other colleges here.

**Learners**

SmartScreen  helps you prepare for your assessments by giving you to online support resources for your qualifications which have been written by City & Guilds experts to help you succeed.

Letting you build on what you learn in the classroom, workshop or workplace, SmartScreen has a range of unit-specific support resources for over 130 City & Guilds qualifications.

**SmartScreen will help you:**

* **Get great preparation for your assessment**, from materials written by subject experts
* **Access your learning support anytime and from anywhere** with any computer with an internet connection, including from your iphone or Android smartphone
* **Save time** by finding all relevant support for your qualification in one space.

Ask your tutor about SmartScreen to find out if your college or training provider has subscribed and they will be will be able to provide you with details on how to get online.







## Scheme of work

This scheme of work is an example only and covers Level 2. It is based on 1 hour per session for 9 sessions.

The scheme of work provides:

* An overview of the level
* A snap shot of how you can use these resources throughout the year
* Information on how to link the activities across the skills (eg why not use the same theme, but draw on key elements from English and mathematics at the same time?)

You can use the sample scheme of work as it is, adjust it or extract content to create a scheme of work to suit your delivery needs. It can also be amended to suit all learning facilities with the necessary adjustments made to meet individual learners’ needs and practical sessions for formative and summative assessment.

### Level specific support

Reference is made within the lesson plans of activities (in **bold**), including **information sheets, problem solving sheets, worksheets,** and **skills checks**. All of these have been provided on SmartScreen.co.uk for tutors to use with learners. Any other resources listed are not provided on SmartScreen but provide guidance for the tutor as to others they may produce. Delivery timings are given; however, these can be amended to suit the group. The content of presentations, discussions, explanations etc are left to the professionalism of the course tutor.

## Lesson plans

These lesson plans are examples only and cover classroom based learning for Level 2. They are based on 1 hour per session for 9 sessions.

The lesson plans provide:

* One lesson plan per activity
* Lesson timings linked to the key pages for functional learning for each activity (introduction to the theme, plan how to approach the problem, solve the problem and reflect)
* Links to other resources and how to assess learning as you go along.

You can use these sample lesson plans as they are, adjust them or extract content to create lesson plans to suit your delivery needs. They can also be amended to suit all learning facilities with the necessary adjustments made to meet individual learners’ needs and practical sessions for formative and summative [assessment](http://www.smartscreen.co.uk/tutor_courses/12817052892748/12817052892748_54.html?letter=a#a).

### Level specific support

Reference is made within the lesson plans of activities (in **bold**), including **information sheets, problem solving sheets, worksheets,** and **skills checks**. All of these have been provided on SmartScreen.co.uk for tutors to use with learners. Any other resources listed are not provided on SmartScreen but provide guidance for the tutor as to others they may produce. Delivery timings are given; however, these can be amended to suit the group. The content of presentations, discussions, explanations etc are left to the professionalism of the course tutor.

## Activities

The activities for this level covers topics relevant to various aspects of the qualification, providing learners with additional support for their studies.

### Themes

11 themes are available across this level of maths, English, and ICT\*, allowing you the flexibility to focus on just 1 skill or embed all 3 skills within one lesson/activity:

* 1. Travel
* 2. Health/Food
* 3. Charity
* 4. Purchases
* 5. Budgets
* 6. Phones
* 7. Working life
* 8. Fun with friends
* 9. Papers
* 10. Around house
* 11. Learn to drive

\*Please note that ICT Level 1 resources on SmartScreen consists of ICT Activities 1 to 8, English Activities 1 to 9, and Mathematics Activities 1 to 11.

### How it works

Each activity contains a number of key pages based on the requirements of functional learning:

**Information** sheet(s) contain:

* Real-life document examples, including adverts, websites, posters, articles, recipes, music files, bank accounts, cash points and ticket machines.
* Narrative to set the scene

**Problem solving** sheet(s) contain:

* Key questions and challenge to encourage problem solving
* Guidance to plan how to solve the given problem

**Worksheets** contain:

* Interactive templates to challenge learners and to re-enforce underpinning knowledge
* Work flow which questions the problem solving approach
* Questions to crystallise understanding of the specific skills

**Skills check** sheet(s) contain further questions, probing learners to:

* Reflect on skills used and on ways to improve their application
* Apply new skills to other situations

As a tutor you also get:

**Tutor notes:**

* Two pages per activity which reference the [functional skills criteria](http://www.smartscreen.co.uk/tutor_courses/12817052892748/12817052892748_54.html?letter=f#f), telling you what to focus on and what to look out for
* Examples of how to extend the activities for learners who need extending or how to support those who are struggling
* Ideas for other skills you can incorporate into each activity
* Vocational illustrations so you can adapt the scenarios for up to seven vocations

Please note that learners will only have access to the activities and not the tutor notes.

### How can these activities be used?

There are a number of ways that these activities can be used:

* Download them and make changes to suit your delivery needs
* Link to them from your VLE
* Use them with your learners, by asking them to complete the activities online or on hard copies either in class or at home.

<http://www.smartscreen.co.uk>

<http://www.cityandguilds.com/Courses-and-Qualifications/skills-for-work-and-life/english-mathematics-and-ict-skills/3748-functional-skills-qualifications/level-2>

 **SmartScreen**

TTE-- SMARTSCREEN QUALIFICATIONS PURCHASED --

 - Functional Skills Qualifications in Information and Communication Technology (ICT) (3748): 24/07/2012 - 23/07/2013

 - Functional Skills Qualifications in English (3748): 24/07/2012 - 23/07/2013

 - Functional Skills Qualifications in Mathematics (3748): 24/07/2012 - 23/07/2013

To make the most of your SmartScreen subscription please view our user guide <http://www.smartscreen.co.uk/userguide>

-- SELF REGISTRATION INSTRUCTIONS FOR YOUR TUTORS AND LEARNERS --

Tutors need to visit <http://www.smartscreen.co.uk/tutorlogins> and enter the following details

 Centre Number: 035296

 Password: T20168

Learners will only be able to use the login details below when they are registered. When registered your learners simply need to complete a quick and easy online registration form before they access the site for the first time.

To do this learners visit <http://www.smartscreen.co.uk/learners> enter the following details

 Centre Number: 035296

 Password: L43654